



**CITY OF CLERMONT  
BUILDING SERVICES DIVISION**

**SFR Re-Roofs**

**New inspection procedure for 1 & 2 family re-roofs**

Re-roofs shall comply with the FBC 2010 Residential and FBC 2010 Existing Building along with the manufacturers specs for the products being used.

In an effort to simplify the inspection procedure we will no longer be doing an in-progress inspection. It will be the responsibility of the contractor to take photographs throughout the roofing process and document all code related steps. When roof is complete and ready for final inspection, the contractor shall provide a \*(“suitable for records retention”) complete package of photographs and a notarized City of Clermont re-roof affidavit and permit card for their final inspection. The final inspection will not be signed off at the site without the above documents.

**\*“Suitable for records retention” shall be on 8.5” X 11” white paper, legible, and microfiche ready.**