CITY OF CLERMONT

DEVELOPMENT SERVICES

COMMERCIAL BUILDING PERMIT SUBMISSION FORM

As the applicant, I confirm the following items have been provided as required to demonstrate code compliance with the Florida Building Code 2017.

Items required at time of submittal of application package:

Check all items included and attach items in the order listed and sign at the bottom.

- ☐ Commercial Building Permit Submission Form, completed.
- ☐ Building Permit Application, completed.
- ☐ Recent Survey with topography.
- ☐ Notarized letter of approval from property owner authorizing addition or alteration, if applicable.

☐ (3) Full size to scale sets and 1 (digital-cd or thumb drive) of construction plans signed and sealed by Florida Architect and/or Engineer that include: Site Plan, Floor plans, Elevations, Sections and Details for Architectural, Structural, Mechanical, Electrical, Plumbing Systems as applicable to the project. Fixture count with peak potable demand identified in GPM and requested meter size identified on plumbing plan.

Drawings shall include all applicable Design Criteria: City of Clermont (Jurisdiction), Location (Address), Applicable Codes, Scope (Project Description), Occupancy, Construction Type, Design Loads – Wind, Flood, Soils, Termite and Structural (Roof, Floor, Walls, Windows, Doors). Shall have at least one complete Building envelope/tie-down in section to demonstrate compliance.

☐ (3) Specification signed and sealed, if applicable.

☐ (3) copies of Energy Calculations for building structure. Per unit for tenant build-outs.

☐ (3) Sets Engineered signed and sealed Roof Framing calculations and plans.

☐ (3) copies of Florida Product Approval Submittal Sheet (City of Clermont Form) attach 1 copy of each associated approvals and installation instructions printed. (These will be marked Inspector Copy and shall be placed at the Jobsite).

I have verified that all documents are attached and that the design professional information is clearly labeled on each document. I understand that incomplete submittals will be rejected.

Signature of Applicant _____ Date _____

Printed Name _____

03/03/2020