

**CITY OF CLERMONT
RESOLUTION NO. 2022-017R**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
CLERMONT, LAKE COUNTY, FLORIDA, AUTHORIZING BUDGET
AMENDMENTS FOR THE CITY OF CLERMONT FOR FISCAL YEAR
2021-2022**

WHEREAS, it is hereby found and determined by the City Council of the City of Clermont, Lake County, Florida, that the following budget amendments are necessary for the Fiscal Year October 1, 2021 to September 30, 2022:

GENERAL FUND

1. Increase Transfer In ARPA Fund -Rev. Replacement (10381-38123-19800) \$ 228,590
To amend the budget to transfer funds to pay General Fund Police and Fire Department Salaries and Benefits which fall under the COVID Revenue Replacement category for General Government expenses approved by the City Council on February 8, 2022.
2. Increase Transfer Out to Group Self Insurance Fund (10581-99120) \$ 228,590
To amend the budget to transfer funds for COVID related claims incurred prior to 3/3/2021 approved by the City Council on March 22, 2022.
3. Increase Transfer In ARPA Fund Rev. Replacement (10381-38123-19800) \$ 550,000
To amend the budget to transfer funds to pay General Fund Police and Fire Department Salaries and Benefits which fall under the COVID Revenue Replacement category for General Government expenses approved by the City Council on February 8, 2022.
4. Increase Transfer Out to Capital Project Fund (10581-99114) \$ 550,000
To amend the budget to transfer funds to for the Sprinkles Land purchase approved by the City Council on January 25, 2022.
5. Decrease Regular Salaries (10512-12100) \$ 5,000
To amend the City Manager Department budget to partially fund the Chief Negotiator contract with The Training Tree, Inc. for the Fire Department Union negotiations as approved by the City Council on September 10, 2021.
6. Increase Professional Services – Comprehensive Plan (10515-53160) \$ 45,000
To amend the Planning and Development Services Department budget to complete the City’s Evaluation and Appraisal Report for the Comprehensive Plan approved by the City Council on March 8, 2022.
7. Increase Professional Services – (10519-53100) \$ 7,680

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To amend the General Government Department budget to fund the Chief Negotiator contract with The Training Tree, Inc. for the Fire Department Union negotiations as approved by the City Council on September 10, 2021.

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|-----|---|--|
| 8. | Increase Capital Outlay – Land (10519-66101)
To amend the General Government Department budget for unpaid taxes, recording fees and warranty deed in lieu of foreclosure on Klass property approved by the City Council on October 12, 2021. | \$ 12,230 |
| 9. | Increase Community Relations – Justice Funds (10521-55212-21900)
Increase Capital Outlay – Equipment Justice Funds (10521-66401-21900)
Increase Capital Outlay – Equipment Justice Funds (10521-66401-21900)
Increase Capital Outlay – Equipment Justice Funds (10521-66401-21900)
To amend the Police Department budget for expenditures related to Federal Forfeiture Justice Funds including community relations and capital equipment for the purchase of a police canine (\$15,000), to replace tasers out of warranty (\$25,000) and purchase patrol rifles (\$18,000). | \$ 8,000
\$ 15,000
\$ 25,000
\$ 18,000 |
| 10. | Increase Federal Grant – DOJ/FDLE- Pursuit Mgt Sys. (10331-33120-21033)
Increase Software Renew/Supp Pursuit Mgt. System (10521-55219-21033)
Increase Training & Ed – Pursuit Management System (10521-55401-21033)
Increase Capital Outlay – Vehicle Pursuit Mgt. System (10521-66400-21033)
To amend the Police Department budget for expenditures and grant revenues related to a pursuit management system. | \$ 5,655
\$ 1,250
\$ 1,800
\$ 5,465 |
| 11. | Increase Federal Grant – DOJ/FL AG VOCA (10331-33120-21034)
Increase Part Time Salaries VOCA (10521-12110-21034)
Increase FICA VOCA (10521-12220-21034)
Increase Workers Comp VOCA (10521-12400-21034)
Increase EAP VOCA (10521-12315-21034)
Increase Minor Equipment VOCA (10521-55204-21034)
Increase Capital Equipment VOCA (10521-66401-21034)
Increase Operating Supplies VOCA (10521-55200-21034)
Increase Telephone VOCA (10521-54101-21034)
Increase Training & Education VOCA (10521-55401-21034)
To amend the Police Department budget for a portion of an annual contract for a part-time victim advocate salary and benefits and associated operating expenditures related to a Department of Justice, Victim of Crime Assistance Grant approved by the City Council on March 22, 2022. | \$ 10,515
\$ 6,820
\$ 525
\$ 120
\$ 15
\$ 235
\$ 1,465
\$ 150
\$ 115
\$ 1,070 |
| 12. | Increase Local Grant Revenue LCWA (10337-33735-21035)
To budget 6 months of a Lake County Water Authority Grant revenue per the Intelocal Agreement approved by the City Council on March 22, 2022. Existing police officer positions will cover the weekend and holidays to patrol the Clermont Chain of Lakes. | \$ 44,000 |

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13. Increase Capital Outlay – Vehicle Ins. Reimbursement (10521-66400-60545)	\$	58,780
Increase Sale of Fixed Assets Ins. Reimbursement (10364-36400-60545)	\$	21,915
To amend the Police Department budget for the purchase of 1 of 6 police rated vehicles approved by the City Council on April 12, 2022. A portion of this vehicle’s purchase is funded by insurance reimbursements for total loss on police vehicles.		
14. Increase Regular Salaries (10522-12100)	\$	135,680
Increase FICA (10522-12220)	\$	10,485
Increase Defined Benefit Pension (10522-12245)	\$	30,840
Increase Life/ADD (10522-12305)	\$	280
Increase Workers Comp (10522-12400)	\$	2,715
To amend the Fire Department budget to fund the Collective Bargaining Agreement with the International Association of Firefighters, AFL-CIO Clermont Professional Firefighters Local 4350 approved by the City Council on March 8, 2022.		
15. Increase Repairs & Maintenance – Vehicle (10522-54601)	\$	10,120
Increase Minor Equipment (10522-55204)	\$	10,875
To amend the Fire Department budget to fund repairs and maintenance and fire hose for the purchase of a used fire engine approved by the City Council on March 22, 2022.		
16. Increase Software Renew/Support (10565-55219)	\$	2,045
Increase Capital Outlay – Software (10565-66404)	\$	49,235
To amend the Procurement Services Department budget for the purchase of Tyler-Munis requisition and purchase order module software and support approved by the City Council on February 22, 2022.		
17. Increase State Grant – Cultural Affairs CPAC (10334-33470-79003)	\$	71,020
Increase Performer Fees – CPAC (10579-54922-79003)	\$	71,020
To amend the Parks & Recreation Department budget for a State Performing Arts Center programming grant award and related expenditures discussed at the February 22, 2022 City Council meeting.		
18. Increase Administrative Assessment –Water (10349-34900)	\$	62,720
Increase Administrative Assessment –Sewer (10349-34901)	\$	56,975
Increase Administrative Assessment –Sanitation (10349-34902)	\$	24,120
Increase Administrative Assessment –Stormwater (10349-34903)	\$	14,190
Increase Administrative Assessment –Building Services (10349-34906)	\$	26,160
To amend the Administrative Assessment Charges for Services budget from the Water, Sewer, Sanitation, Stormwater and Building Services funds based on the FY 2022 Adopted Budget.		
19. Decrease Fund Balance (10599-59900)	\$	189,745
Total General Fund adjustments.		

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BUILDING SERVICES FUND

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|---|----|--------|
| 1. Increase Administrative Services (11524-54906) | \$ | 26,160 |
| To amend the Building Services Department budget for Administrative Service expenditures based on the FY 2022 Adopted Budget. | | |
| 2. Decrease Fund Balance (11599-59900) | \$ | 26,160 |
| Total Building Services Fund adjustments. | | |

INFRASTRUCTURE SALES TAX FUND

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|---|----|---------|
| 1. Increase Fund Balance – Beginning Reserves (12399-39900) | \$ | 293,900 |
| To amend the budget to reflect anticipated reserves brought forward at October 1, 2021. | | |
| 2. Increase Transfer to Capital Project Fund – Public Services Fac. (12581-99114-49000) | \$ | 190,000 |
| Decrease Capital Outlay – Building Public Services (12549-66201-49000) | \$ | 190,000 |
| To amend the budget to record a transfer out to the Capital Project Fund to pay for a portion of the funding of the Public Works Operational Facility as opposed to reporting a portion of the cost of the building in the Infrastructure Fund. The funding plan from the Infrastructure Fund was approved by the City Council on February 8, 2022. | | |
| 3. Increase Capital Outlay – Vehicle (12521-66400) | \$ | 293,900 |
| To amend the Police Department budget for the purchase of 5 of 6 police rated vehicles approved by the City Council on April 12, 2022. | | |

FIRE IMPACT FEE FUND

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|--|----|--------|
| 1. Increase Capital Outlay – Vehicle (16522-66400) | \$ | 51,835 |
| To amend the Fire Department budget for the purchase of a used fire engine approved by the City Council on March 22, 2022. | | |
| 2. Decrease Fund Balance: Ending Reserves (16599-59900) | \$ | 51,835 |
| Total Fire Impact Fee Fund adjustments. | | |

AMERICAN RESCUE PLAN ACT (ARPA) FUND

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|---|----|-------|
| 1. Increase Regular Salaries Premium Pay – City Clerk (18511-12100-60801) | \$ | 1,765 |
| Increase FICA Premium Pay – City Clerk (18511-12220-60801) | \$ | 135 |
| Increase Def Cont. Plan Premium Pay – City Clerk (18511-12240-60801) | \$ | 180 |
| | | |
| Increase Reg. Salaries Premium Pay – City Manager (18512-12100-60801) | \$ | 2,200 |

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Increase FICA Premium Pay – City Manager (18512-12220-60801)	\$	170
Increase Def Cont. Plan Premium Pay – City Manager (18512-12240-60801)	\$	220
Increase Reg. Salaries Premium Pay – Finance (18513-12100-60801)	\$	5,700
Increase FICA Premium Pay – Finance (18513-12220-60801)	\$	440
Increase Def Cont. Plan Premium Pay – Finance (18513-12240-60801)	\$	570
Increase Reg. Salaries Premium Pay – P&DS (18515-12100-60801)	\$	4,470
Increase FICA Premium Pay – P&DS (18515-12220-60801)	\$	345
Increase Def Cont. Plan Premium Pay – P&DS (18515-12240-60801)	\$	450
Increase Reg. Salaries Premium Pay – IT (18516-12100-60801)	\$	3,400
Increase FICA Premium Pay – IT (18516-12220-60801)	\$	265
Increase Def Cont. Plan Premium Pay – IT (18516-12240-60801)	\$	340
Increase Reg. Salaries Premium Pay – Gen Gov’t (18519-12100-60801)	\$	1,100
Increase FICA Premium Pay – Gen Gov’t (18519-12220-60801)	\$	85
Increase Def Cont. Plan Premium Pay – Gen Gov’t (18519-12240-60801)	\$	110
Increase Reg. Salaries Premium Pay – Police (18521-12100-60801)	\$	79,350
Increase FICA Premium Pay – Police (18521-12220-60801)	\$	5,795
Increase Def Cont. Plan Premium Pay – Police (18521-12240-60801)	\$	705
Increase Def Benefit Plan Premium Pay – Police (18521-12245-60801)	\$	10,630
Increase Reg. Salaries Premium Pay – Fire (18522-12100-60801)	\$	93,000
Increase FICA Premium Pay – Fire (18522-12220-60801)	\$	6,845
Increase Def Cont. Plan Premium Pay – Fire (18522-12240-60801)	\$	450
Increase Def Benefit Plan Premium Pay – Fire (18522-12245-60801)	\$	19,705
Increase Reg. Salaries Premium Pay – Building Svcs (18524-12100-60801)	\$	8,535
Increase FICA Premium Pay – Building Svcs (18524-12220-60801)	\$	655
Increase Def Cont. Plan Premium Pay – Building Svcs (18524-12240-60801)	\$	830
Increase Reg. Salaries Premium Pay – Water (18533-12100-60801)	\$	18,315
Increase FICA Premium Pay – Water (18533-12220-60801)	\$	1,405
Increase Def Cont. Plan Premium Pay – Water (18533-12240-60801)	\$	1,805
Increase Reg. Salaries Premium Pay – Sanitation (18534-12100-60801)	\$	19,170
Increase FICA Premium Pay – Sanitation (18534-12220-60801)	\$	1,470
Increase Def Cont. Plan Premium Pay – Sanitation (18534-12240-60801)	\$	1,920
Increase Reg. Salaries Premium Pay – Sewer (18535-12100-60801)	\$	23,620
Increase FICA Premium Pay – Sewer (18535-12220-60801)	\$	1,810
Increase Def Cont. Plan Premium Pay – Sewer (18535-12240-60801)	\$	2,365
Increase Reg. Salaries Premium Pay – Stormwater (18538-12100-60801)	\$	11,105

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Increase FICA Premium Pay – Stormwater (18538-12220-60801)	\$	850
Increase Def Cont. Plan Premium Pay – Stormwater (18538-12240-60801)	\$	1,115
Increase Reg. Salaries Premium Pay – Trans/Streets (18541-12100-60801)	\$	6,900
Increase FICA Premium Pay – Trans/Streets (18541-12220-60801)	\$	530
Increase Def Cont. Plan Premium Pay – Trans/Streets (18541-12240-60801)	\$	690
Increase Reg. Salaries Premium Pay – Grounds (18542-12100-60801)	\$	14,500
Increase FICA Premium Pay – Grounds (18542-12220-60801)	\$	1,110
Increase Def Cont. Plan Premium Pay – Grounds (18542-12240-60801)	\$	1,450
Increase Reg. Salaries Premium Pay – Fleet (18544-12100-60801)	\$	5,530
Increase FICA Premium Pay – Fleet (18544-12220-60801)	\$	425
Increase Def Cont. Plan Premium Pay – Fleet (18544-12240-60801)	\$	555
Increase Reg. Salaries Premium Pay – Eng./Insp. (18545-12100-60801)	\$	1,075
Increase FICA Premium Pay – Eng./Insp. (18545-12220-60801)	\$	85
Increase Def Cont. Plan Premium Pay – Eng./Insp. (18545-12240-60801)	\$	110
Increase Reg. Salaries Premium Pay – Facilities (18549-12100-60801)	\$	6,970
Increase FICA Premium Pay – Facilities (18549-12220-60801)	\$	535
Increase Def Cont. Plan Premium Pay – Facilities (18549-12240-60801)	\$	700
Increase Reg. Salaries Premium Pay – CRA (18552-12100-60801)	\$	600
Increase FICA Premium Pay – CRA (18552-12220-60801)	\$	50
Increase Def Cont. Plan Premium Pay – CRA (18552-12240-60801)	\$	60
Increase Reg. Salaries Premium Pay – Procurement (18565-12100-60801)	\$	1,200
Increase FICA Premium Pay – Procurement (18565-12220-60801)	\$	95
Increase Def Cont. Plan Premium Pay – Procurement (18565-12240-60801)	\$	120
Increase Reg. Salaries Premium Pay – Recreation (18572-12100-60801)	\$	4,900
Increase FICA Premium Pay – Recreation (18572-12220-60801)	\$	375
Increase Def Cont. Plan Premium Pay – Recreation (18572-12240-60801)	\$	320
Increase Reg. Salaries Premium Pay – Events (18574-12100-60801)	\$	3,400
Increase FICA Premium Pay – Events (18574-12220-60801)	\$	265
Increase Def Cont. Plan Premium Pay – Events (18574-12240-60801)	\$	290
Increase Reg. Salaries Premium Pay – ARC (18575-12100-60801)	\$	8,350
Increase FICA Premium Pay – ARC (18575-12220-60801)	\$	640
Increase Def Cont. Plan Premium Pay – ARC (18575-12240-60801)	\$	655
Increase Reg. Salaries Premium Pay – CPAC (18579-12100-60801)	\$	2,200
Increase FICA Premium Pay – CPAC (18579-12220-60801)	\$	170
Increase Def Cont. Plan Premium Pay – CPAC (18579-12240-60801)	\$	165

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To amend various Department budgets for ARPA Premium Pay to essential City workers that performed essential work during the COVID-19 Public Health Emergency meeting City and ARPA eligibility guidelines during the period of March 16, 2020 – March 14, 2021 approved by the City Council December 14, 2021.

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|----|---|--------------|
| 2. | Increase Transfer to General Fund Rev. Replacement (18581-99101-19800)
To amend the budget to transfer funds to pay General Fund Police and Fire Department Salaries and Benefits which fall under the COVID Revenue Replacement category for General Government expenses approved by the City Council February 8, 2022. | \$ 228,590 |
| 3. | Increase Transfer to General Fund Rev. Replacement (18581-99101-19800)
To amend the budget to transfer funds to pay General Fund Police and Fire Department Salaries and Benefits which fall under the COVID Revenue Replacement category for General Government expenses approved by the City Council February 8, 2022. | \$ 550,000 |
| 4. | Increase Transfer to Group Self Insurance Fund (18581-99120-19801)
To amend the budget to transfer funds for COVID related insurance claims incurred between 3/3/2021 – 12/31/2021 approved by the City Council February 8, 2022 and March 22, 2022. | \$ 180,540 |
| 5. | Decrease Fund Balance: Ending Reserves (18599-59900)
Total American Rescue Plan Act Fund adjustments. | \$ 1,357,545 |

CAPITAL PROJECTS FUND

- | | | |
|----|---|--------------------------|
| 1. | Increase Transfer In Infrastructure Fund – PS Facility (32381-38104-49000)
Increase Capital Outlay – Building PS Facility (32549-66201-49000)
To amend the budget to transfer funds from the Infrastructure Fund for a portion of the funding of the Public Works Facility and the related Public Services Department Capital Outlay – Building approved by the City Council on February 8, 2022. | \$ 190,000
\$ 190,000 |
| 2. | Increase Transfer In General Fund (32381-38100)
Increase Capital Outlay – Land Victory Pointe (32559-66101-38110)
To amend the budget to transfer funds from the General Fund to pay for the Economic Development budget for the Sprinkles Land Purchase – Victory Pointe approved by the City Council on January 25, 2022. | \$ 550,000
\$ 550,000 |

WATER FUND

- | | | |
|----|--|-----------|
| 1. | Increase Administrative Services (41533-54906) | \$ 62,720 |
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To amend the Public Services Department Water Fund budget for Administrative Service expenditures based on the FY 2022 Adopted Budget.

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| 2. Increase Capital Outlay – Pro. Services CDBG (41533-66900-38123) | \$ | 12,560 |
| To amend the Public Services Department Water Fund budget for the carryforward of unexpended FY 2021 funds for CDBG professional services. | | |
| 3. Decrease Fund Balance (41599-59900) | \$ | 75,280 |
| Total Water Fund adjustments. | | |

SEWER FUND

- | | | |
|--|----|-----------|
| 1. Increase State Grant – FDEP WWTP Expansion (42334-33439-35301) | \$ | 1,000,000 |
| Increase Capital Outlay Building – WWTP Expansion (42534-66201-35301) | \$ | 1,000,000 |
| To amend the Public Services Department Sewer Fund budget for a State Department of Environmental Program grant award and related expenditures for the expansion of the wastewater treatment plant discussed at the May 11, 2021 City Council meeting. | | |
| 2. Increase Administrative Services (42535-54906) | \$ | 56,975 |
| To amend the Public Services Department Sewer Fund budget for Administrative Service expenditures based on the FY 2022 Adopted Budget. | | |
| 3. Decrease Fund Balance (42599-59900) | \$ | 56,975 |
| Total Sewer Fund adjustments. | | |

WATER IMPACT FEE FUND

- | | | |
|---|----|--------|
| 1. Increase Fund Balance- Beginning Reserves (43399-39900) | \$ | 87,400 |
| To amend the budget to reflect anticipated reserves brought forward at October 1, 2021. | | |
| 2. Increase Capital Outlay – Water System (43533-66307) | \$ | 87,400 |
| To amend the Water Impact Fee budget for the reimbursement agreement with South Lake Connector, LLC for a reclaimed water main up-sizing approved by the City Council on February 22, 2022. | | |

STORMWATER FUND

- | | | |
|---|----|--------|
| 1. Increase Administrative Services (45538-54906) | \$ | 14,190 |
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To amend the Public Services Department Stormwater Fund budget for Administrative Service expenditures based on the FY 2022 Adopted Budget.

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|---|----|--------|
| 2. Increase Capital Outlay – Pro. Services CDBG (45538-66900-38123) | \$ | 4,885 |
| To amend the Public Services Department Stormwater Fund budget for the carryforward of unexpended FY 2021 funds for CDBG professional services. | | |
| 3. Decrease Fund Balance (45599-59900) | \$ | 19,075 |
| Total Stormwater Fund adjustments. | | |

SANITATION FUND

- | | | |
|---|----|---------|
| 1. Increase Administrative Services (49534-54906) | \$ | 24,120 |
| To amend the Public Services Department Sanitation Fund budget for Administrative Service expenditures based on the FY 2022 Adopted Budget. | | |
| 2. Increase Operating Supplies (49534-55200) | \$ | 106,560 |
| To amend the Public Services Department Sanitation Fund budget for the purchase of trash carts/ recycle carts approved by the City Council on April 12, 2022. | | |
| 3. Decrease Fund Balance (49599-59900) | \$ | 130,680 |
| Total Sanitation Fund adjustments. | | |

GROUP SELF-INSURANCE FUND

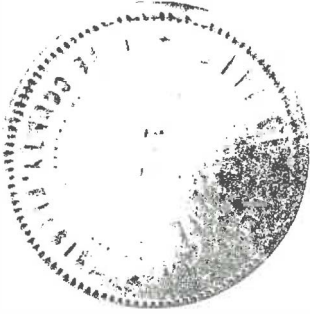
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|---|----|---------|
| 1. Increase Transfer from General Fund (52381-38100) | \$ | 228,590 |
| To amend the budget to transfer funds for COVID related claims incurred prior to 3/3/2021 approved by the City Council March 22, 2022. | | |
| 2. Increase Transfer from ARPA Fund (52381-38123-19801) | \$ | 180,540 |
| To amend the budget to transfer funds for COVID related insurance claims incurred between 3/3/2021 – 12/31/2021 approved by the City Council February 8, 2022 and March 22, 2022. | | |
| 3. Increase Fund Balance (52599-59900) | \$ | 409,130 |
| Total Group Self-Insurance Fund adjustments. | | |

Net Decrease to Fund Balance – All Funds **\$ 1,498,165**

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NOW, THEREFORE, BE IT RESOLVED, that the above said budget amendments of the City of Clermont for the Fiscal Year 2021-2022 are hereby adopted.

DONE AND RESOLVED by the City Council of the City of Clermont, Lake County, Florida, this 26th day of April, 2022.



CITY OF CLERMONT

A handwritten signature in black ink, appearing to read "Murry", is written over a horizontal line.

Tim Murry, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Tracy Ackroyd Howe", is written over a horizontal line.

Tracy Ackroyd Howe, City Clerk

Approved as to form and legality:

A handwritten signature in blue ink, appearing to read "Daniel F. Mantzaris", is written over a horizontal line.

Daniel F. Mantzaris, City Attorney