



Clermont Arts & Recreation Center



Clermont Arts & Recreation Center
3700 S. Highway 27
Clermont, FL 34711
352-394-3500
www.clermontARC.com

2014 Manual

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GENERAL INFORMATION

Location

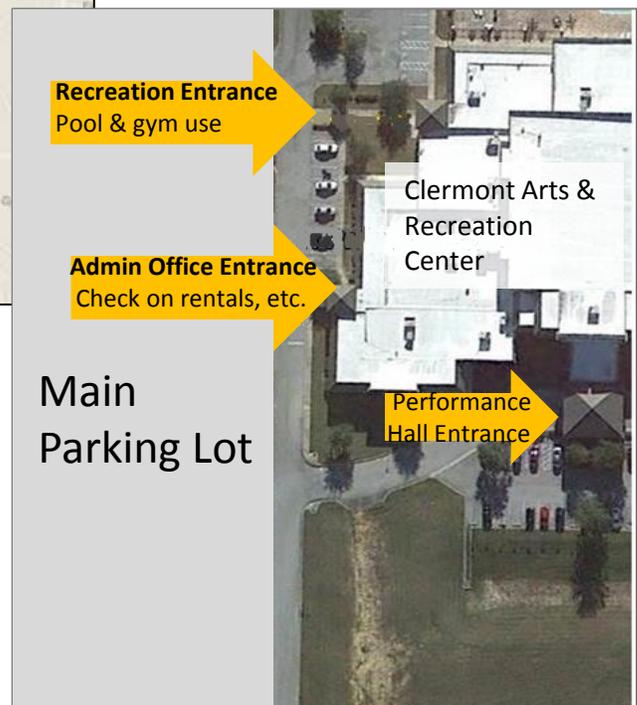
The Clermont Arts & Recreation Center is located at 3700 S. Highway 27 in Clermont. The property has entrances from Highway 27 and Hammock Ridge Road.

Parking

The main parking lot is on the south side of the building. If you enter the property from Highway 27, stay on the left side of the building.

Entrances

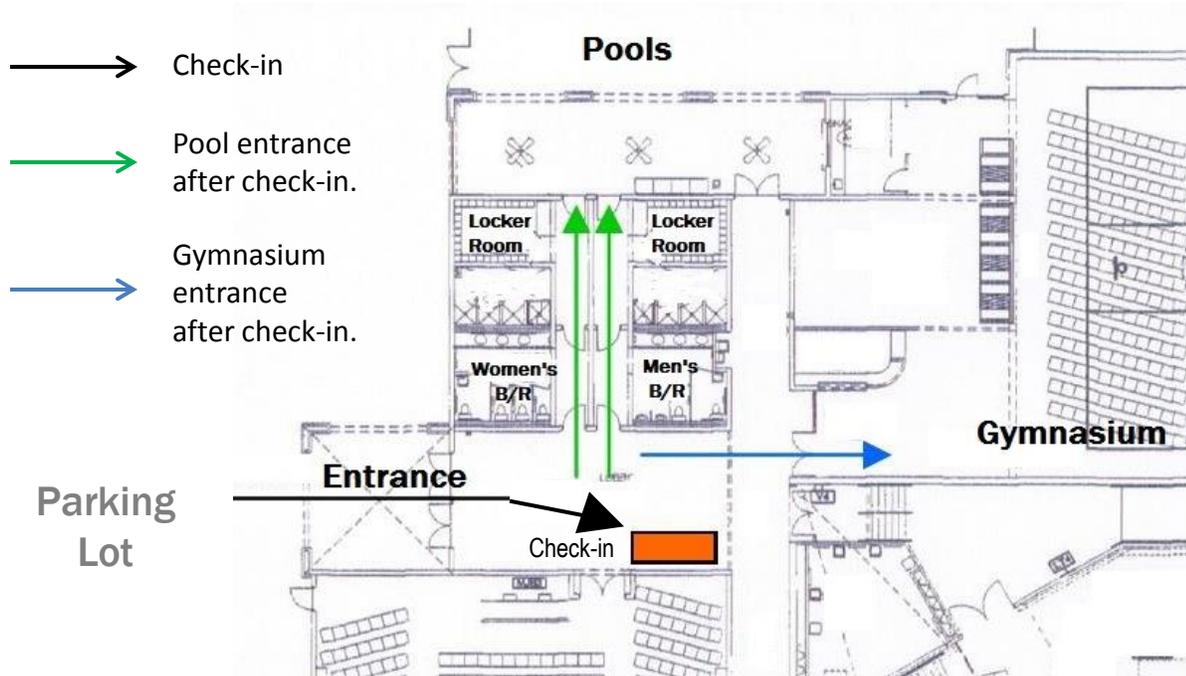
- **Performance Hall Entrance** - East side of building at the front drive-through is mainly for use when there are performances.
- **Admin Office Entrance** - South side of building is where the administrative offices are located. Use this for checking on rentals and programs.
- **Recreation Entrance** - South side of building near pools. Use this entrance for the pool & gym.



GENERAL INFORMATION (continued)

Recreation, Swimming and General Events

The check-in for all recreation, swimming and general events is located inside the south entrance of the center.



Hours of Operation

The Center's business hours are from 9:00 AM – 5 PM weekdays. Contact staff for pool and gymnasium hours as well as for evening and weekend hours for other activities.

The pools are open from June 7 – September 28, 2014. The Center offices and pools may be closed during holidays or as posted. Please call or check our website for updates.

Check-in Procedure

All guests must enter the building at the Recreation (pool & gymnasium) entrance and check in with the attendant. The attendant will have information on the Center's programs, pool & gymnasium passes and rental rates, as well as information on other city programs and other rental facilities.

Pool and Gymnasium Passes

At the reception desk, all guests will be asked to complete a pool and gymnasium application, which outlines the rules and regulations and includes a facility waiver that must be signed. Once completed, the receptionist will receive the payment. Daily, weekly, monthly and seasonal passes for individuals and families are available for the pool.

Contact for Questions and Tours

For questions about programs or renting the Clermont Arts & Recreation Center, call 352-394-3500 or email soshea@clermontfl.org. If you wish to tour the Center, please call to make an appointment.

POOLS

Open

June 7 – September 28, 2014

Hours of Operation

1 PM – 7 PM, Monday - Friday

11 AM – 7 PM, Saturday

1 PM – 6 PM, Sunday

Pool Rates

Clermont Residents *

Daily, individual	\$1
• Week Pass (7 days)	\$5
• Monthly	\$15
• Individual Season Pass	\$40
• Family Season Pass	\$120

Non-residents *

Daily, individual	\$2
• Week Pass (7 days)	\$10
• Monthly	\$25
• Individual Season Pass	\$70
• Family Season Pass	\$200

Family Season Pass is defined as a pass for up to two adults and their 4 children, no older than 21 years old.

Rental Rates

Residents & Nonprofits (per hour) *

Exclusive deck rental with pool	\$175
Exclusive deck rental, no pool	\$125
Pool rental	\$50
1/3 Pool rental	\$18
Exclusive lap lane rental	\$10

Non-residents & For Profit (per hour) *

Exclusive deck rental with pool	\$200
Exclusive deck rental, no pool	\$150
Pool rental	\$60
1/3 Pool rental	\$22
Exclusive lap lane rental	\$12

** "Resident" and "Non-resident" are defined in Rates section on right.*

Call 352-394-3500 for more information.



Public Swim Time

The swimming pools are open to all Clermont residents and non-residents. During "Public Swim" times, the pools are available on a first-come, first-serve basis. Once maximum occupancy is achieved, people can wait outside the pool gates. Once a swimmer leaves, a new person can be let in to the pool area.

Rates

Rates for **Residents** – Discounted rates are available to "Residents," defined as City of Clermont taxpayers and others residing or leasing property in the city limits of Clermont.

Rates for **Non-residents** – Others, who live or own property outside the city limits – including those who live in the county but have a Clermont mailing address – pay slightly more.

Scheduled Programs

The pools will be reserved during certain hours for scheduled programs. Examples include, but are not limited to, water aerobics, paddleboard yoga and swimming lessons. The pool and pool deck can be rented for group or individual events.

Check-in

All guests and members must check in with the receptionist at the south Recreation Entrance. After check-in, swimmers can enter the pool area through the women's or men's bathrooms and locker rooms. Lockers are available on a first-come, first-serve basis.

Pools

There is an 18" wading pool for kids, a spa pool with bench seating and a larger pool that goes from 3 feet in the shallow end to 6 feet at the deepest end. Swimmers must follow the posted rules required by the State of Florida. Exterior pool gates have child locks for security reasons. The pool and deck areas can be rented separately or together for parties and special events.

Call for times that are available for group rentals.

GYMNASIUM

Hours of Operation

Call for open times and rental opportunities.

Gymnasium Admission Rates

Clermont Residents*

Daily \$1

Non-Residents*

Daily \$2

Rental Rates

Renting the gymnasium is based on availability. Rental rates apply for a variety of uses, including basketball or volleyball, banquet facility, lecture hall, trade show or staging area for the performance hall.

Residents & Nonprofits (per hour) *

Full Court \$50
Refundable Deposit \$200

Non-residents & For Profit (per hour) *

Full Court \$70
Refundable Deposit \$200

Outdoor Field Rental

Residents & Nonprofits (per hour) *

Bahia grass field \$10

Non-residents & For Profit (per hour) *

Bahia grass field \$15

* "Resident" and "Non-resident" are defined in Rates section on right. No children under 3.

** Rental of the gym during after hours may require additional staff at an additional fee of \$25 an hour with a two-hour minimum.

Call 352-394-3500 for more information.



Gymnasium Overview

The Center's gymnasium includes a full, regulation court that also has capability for volleyball. The gym is open to residents and non-residents and includes time for open play and for scheduled programs for basketball and volleyball.

The gym's multipurpose floor makes it ideal for banquets and other special events.

Scheduled Programs

Scheduled programs will be offered throughout the year, such as NBA star Pat Burke's Hoops for Life program for youth. Other examples include, but are not limited to, camps, leagues and tournaments. Groups and organizations may arrange to have lessons during program times.

Open Volleyball and Basketball Time

Open times are available to all Clermont residents and non-residents. The court is available on a first-come, first-serve basis for gym activity. Open gym time does not include referees and scoreboards. Children under the age of 14 must be supervised by a parent or adult guardian.

Schedule

Please call for open and scheduled times for basketball and volleyball.

Rates

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PERFORMANCE HALL

Rates shown are hourly unless noted otherwise.

Room/Floor Space Only

- Resident & Nonprofit* \$150
- Non-resident & For Profit* \$175

Does not include stage, stage lighting, sound or chairs.

Room and Stage

- Resident & Nonprofit* \$180
- Non-resident & For Profit* \$205

Does not include stage, stage lighting, sound or chairs.

Basic Room Package

- Resident & Nonprofit * \$225
- Non-resident & For Profit * \$250

Includes room rental, stage use, general stage lighting, two wireless microphones and up to 600 chairs.

Basic Room Package without Stage

- Resident & Nonprofit * \$195
- Non-resident & For Profit * \$220

Includes room, lighting, 2 microphones and up to 600 chairs and 20 tables.

Exhibitor Package without Stage

- Resident & Nonprofit * \$175
- Non-resident & For Profit * \$200

Includes room, lighting, 2 microphones, 20 tables and up to 100 chairs.

Wedding Package

- Resident & Nonprofit * \$800
- Non-resident & For Profit * \$1,000

Includes Basic Room Package, Green Room Rental for 3 hours the day of the wedding and 1.5 hours for rehearsal.

Concert Package

- Resident & Nonprofit * \$1,250
- Non-resident & For Profit * \$1,500

Includes basic room package with up to 1,000 chairs and green room for 8 hours.

Rental of the facilities during hours other than Monday to Friday, 8 AM – 7 PM may require additional staffing with a two-hour minimum. The number of staff and hours required are determined on a case-by-case basis.

"Resident" and "Non-resident" are defined in Rates section on right.

Call 352-394-3500 for more information.



Performance Hall

The Performance Hall is Lake County's largest auditorium and includes a carpeted 11,781 square foot floor and a 2,011 square-foot stage. Deluxe seating can seat up to 1,200. Seats are removable when open space is needed, such as for banquets, conferences and other events.

The Hall has advanced lighting, sound and video services available for an additional fee.

This extraordinary venue, with a hilltop view of Clermont, offers an incomparable destination for theater productions, weddings, entertainment, speaking engagements and more.

Groups renting the performance hall also have access to the elegant, high-ceilinged lobby and reception desk, perfect for pre- or post-event gatherings.

A large green room is available for performers, staging or for use as a bridal room.

Frequently asked questions and rates are included on the rental application.

Optional

Additional chairs, advanced lighting, sound & video, live-web streaming, kitchen use, a la carte rental items and additional staffing are noted on the rental application.

Rates

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PERFORMANCE HALL



Picturesque view of Clermont's rolling hills, overlooking Lake Felter.

A stunning lobby greets guests entering the Performance Hall.



The Performance Hall includes state-of-the-art sound, lighting and video systems, including the ability to webstream live.

The large stage includes side entrances to the main floor and backstage in addition to a tiered front entrance for dramatic staging.

THEATER

Theater Rates (per hour)

Theater Only

- Resident & Nonprofit * \$50
- Non-resident & For profit * \$65

Theater with General Stage Light and 1 Microphone

- Resident & Nonprofit * \$85
- Non-resident & For profit * \$100

Wedding Package

- Resident & Nonprofit * \$350
- Non-resident & For profit * \$450

The wedding package flat rate includes theater with stage lights, microphone and green room for 3 hours the day of the wedding and 1.5 hours for rehearsal time within 48 hours prior to the wedding. Hourly rates will apply for any additional hours.

Rental of the facilities during hours other than Monday to Friday 8 AM – 7 PM may require additional staff at an additional fee of \$25 an hour with a two-hour minimum.

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Theater

The theater has terrific acoustics and is ideal for intimate performances and events. The theater-in-the-round audience seating accommodates about 250 people.

This unique space provides a comfortable, dramatic space for for small stage productions, children’s theater or creative workshops, choral concerts or lectures.

All policies and procedures are outlined in the rental application.

Rates

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GREEN ROOM

Description

The Green Room is a multifunctional room which is open to the community for various purposes. The room includes tiered seating and a white board. It's a versatile room that is ideal for performers needing a green room for productions in the Performance Hall, homeowner association meetings, training, bridal room, staging and choral or musician rehearsal space. Rental includes up to 30 chairs and 2 eight-foot banquet tables. All policies and Procedures are outlined in the rental application.

Rental Rates (per hour)

- Resident & Nonprofit * \$15
- Non-resident & For profit * \$20



LOBBY

Description

The spectacular, 3,000-square-foot lobby, with its high ceilings, chandeliers and hilltop view of Clermont's picturesque rolling hills, offers an elegant venue at economical rates. Ideal for receptions, meetings, trade shows, after-hours events and holiday parties. Rental includes lobby furniture. Additional items can be rented a la carte.

Rental Rates (per hour)

- Resident & Nonprofit * \$40
- Non-resident & For profit * \$60



KITCHEN

Description

An ultra-spacious layout with sophisticated equipment makes this kitchen a caterer's delight. The kitchen includes stainless steel staging tables, convection oven, walk-in deep freezer, commercial refrigerators, microwave, icemaker, triple sink, commercial dishwasher and food warmers. Full details are included on the rental application.

Rental Rates (per hour)

- Resident & Nonprofit * \$50
- Non-resident & For profit * \$65

Rental of the facilities during hours other than Monday to Friday 8 AM – 7 PM may require additional staff at an additional fee of \$25 an hour, with a two-hour minimum.

Rates

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CLERMONT ROOM (Multipurpose Room)

Description

The Clermont Room is a multifunctional room of about 2,200 square feet. It includes a small stage and sound booth. This versatile room is ideal for a variety of needs.



Rental Rates (per hour)

- Resident & Nonprofit * \$40
- Non-resident & For profit * \$50

MEETING ROOMS

Description

The Center has numerous rooms ranging from 300 to 600-square feet. The rooms are available for private, club or business use. Enjoy the Center's amenities at economical rates. The rooms are ideal for entrepreneurs, small classes, club meetings, music lessons, depositions, showers and more.

Our themed children's rooms are perfect for birthday parties!

Rental Rates for 300 square foot rooms (per hour)

- Resident & Nonprofit * \$10
- Non-resident & For profit * \$12

Rental Rates for 600 square foot rooms (per hour)

- Resident & Nonprofit * \$15
- Non-resident & For profit * \$18



Call 352-394-3500 for more information.

APPLICATION FEE

Required at time of request for each rental usage for the pool, field and all indoor rental facilities.

- Resident & Nonprofit * \$10
- Non-resident & For profit * \$10

DEPOSITS

- Rental deposit for spaces over 650 square feet \$200 - \$2,000
- Rental deposit for spaces under 650 square feet \$100

CLEANING FEE

A cleaning fee may be taken out of the deposit based on the condition in which the rental space is left.

MISCELLANEOUS ITEMS

	RESIDENT & NONPROFIT *	NON-RESIDENT & FOR PROFIT *
• Resident card	Free	\$1
• Replacement card	\$1	\$1
• Table rental (round or rectangular per day)	\$2	\$3
• Chair rental (plastic, per day)	\$0.50	\$0.50
• Chair rental (wood or cloth)	\$1	\$1
• Microphone (per day)	\$8	\$10
• Advanced technical package (per day)	\$150	\$250

INDIVIDUAL PROGRAM FEES

Individual program fees are based on the cost of the program and will vary accordingly, as approved by the Parks & Recreation director.

ADDITIONAL STAFF – Two-hour Minimum

If an approved rental or program requires additional staff, a \$25 hourly charge shall be paid to the City of Clermont and shall be agreed to by the applicant prior to approval of an event.

Police, fire or medical staff may be required based on the number of participants or type of activity. This fee is based on the current rate and may have a minimum number of hours paid by the renter.

Audio, sound or technical staff may be requested for any rental and hired at a city-contracted rate.

FEE or ALCOHOL VARIANCES

All fee and alcohol variance requests will follow current City of Clermont policies.

RESIDENT and NON-RESIDENTS

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Rates and information subject to change.

Call 352-394-3500 for more information.